



Regional Convention and Competition  
April 29 - May 2, 2010

Amway Grand Plaza Hotel and DeVos Place  
Grand Rapids, Michigan

**January 15, 2010**

**To:** Chapter Presidents/Team Managers  
Chapter Directors  
Chapter-At-Large Members  
Registered Quartets  
Regional Management Team

**From:** Convention Steering Committee

**RE:** Convention Mailing #1

**Enclosures**

1. Convention Information
2. Important Dates
3. Proposed Schedule of Events
4. All Events Information & Order Form
5. Function Space Request Form
6. Hotel Information & Reservation Form



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## Convention Mailing #1

Mark your calendars and make plans to return to Grand Rapids, Michigan, for this year's Region 3 Convention. There are **several changes**, so please read carefully and share the enclosed information with all of your members.

### CONVENTION INFORMATION

- **Combined Briefing**, Chorus & Quartet, will be held at 7:30 pm, Thursday, April 29<sup>th</sup> in the hotel. Please plan to arrive at 7:00 pm to complete your competitor paperwork. Only one representative for each contestant has to attend.
- **Sound Check** will be held on Friday at 9:30 am. Please join us on the competition stage to make sure everything is perfect for our judges.
- **Mass Sing** – Join Queen Betty Lynda as she directs our 3<sup>rd</sup> annual Mass Sing. Meet in the Pantlind Lobby by the fountain at 3:00 pm on Friday.
- **Quartet Contest** will begin at **5:00 pm (EST)** in DeVos Place Ballrooms A & B on Friday, April 30<sup>th</sup>. This is 30 minutes later than last year.
- **Chorus Contest** will begin at 12:00 pm (EST) in DeVos Place Ballrooms A & B on Saturday, May 1<sup>st</sup>. We will be using both a small and large riser configuration – **the large riser configuration will be first.**
- **Regional Party** – Join the fun in the Ambassador Ballroom on Saturday night. We can celebrate and sing with one another all night long!!
- **Convention Mailings** – This is the first of two mailings. This one is designed for all members and the second one is designed for competitors only. The second mailing will be sent after the draw. Copies of the mailings are available on the region's website - [www.region3sweetadelines.org](http://www.region3sweetadelines.org).
- **Boutique** – Welcome shoppers!! The boutique will open on Thursday evening and continue through Saturday evening. Stop by for unique gifts and raffles.



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## Convention Information (Continued)

- **Registration** – All Events Badges order form is attached and available on the region's website. Badges will be available for pick up after the sound check on Friday, April 30<sup>th</sup>. Please visit the table outside of the boutique during the day and outside of the competition venue during the quartet & chorus contests. **Badge cost is \$55 for Region 3 members when purchased prior to the Early Bird Registration date of March 1, 2010. After March 1<sup>st</sup> and for all non-Region 3 members and guests, the cost is \$65.** Badges are transferable, but not refundable. All competitors are required to have an All Events Badge.

Purchases, transfers and changes to All Events Badges will be handled by the ticket sales table only. This table will be located in DeVos just outside of the competition venue. **Competitors MUST transfer their All Events Badges with the ticket sales table. Failure to do so may result in our records having a competitor without an All Events Badge, thus making the entire group disqualified.** Please contact Shelly Hughes if you have any questions.

- **Single Event Tickets** will be available for purchase beginning one hour prior to each competition. Cost is \$35 for adults and \$20 for children 12 and under. The region accepts cash or checks only.
- **Amway Grand Plaza Hotel** will again serve as our convention hotel. The hotel reservation form is attached and available on the region's website. Our hotel rate system is changing. **The rate is now \$131/night for a king bed (no more than 2 people) and \$141/night for 2 double beds (no more than 4 people). Note rates do not include tax. This means you can request 2 double beds with only two people in the room.** For reservation questions including suite pricing, contact the Amway at 1-800-253-3590. This number is for reservations only. Please send a copy of your hotel reservation form to the Amway and a second copy to Shelly Hughes no later than March 1, 2010.

Each hotel reservation will include complimentary in-room internet access. Parking is available: \$10/night for self parking and \$20/night for valet. There is an extra charge for use of the pool & fitness center.

- **DeVos Place** will again serve as our competition venue. The competition will be held in Ballrooms A&B. Ticket sales and advance registration pick-up will be in the lobby. There will also be a concession stand before and during each competition. Stop by for a little refreshment between contestants.
- **Convention Fair Share Assessment Fee** – **In June 2009, Region 3's RMT adopted a Convention Fair Share Assessment Fee. This fee is imposed when a competitor does not stay at least one night at the convention hotel. Competitors are required to pay this fee prior to the convention weekend. Competitor lists will be matched against the hotel reservations to verify fees. The current fee amount is \$50. A form to pay this fee will be sent in the next contestant mailing.**



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## Convention Information (Continued)

- **Rehearsals & Function Space** – Each chorus will be given a 90 minute, flat floor rehearsal on Saturday morning. **If you wish to have a separate room of your own, please complete the enclosed Function Space Request Form and return no later than March 1, 2010. Space is available Friday evening and Saturday. If you would like to bring your risers, you will be required to have a room in DeVos Place as the Amway does not allow risers. The minimum price for your own function room is \$150 – this fee can be reduced if a meal function is planned. Rooms will be assigned by the region; do NOT contact the Amway or DeVos Place directly.**
- **Competition Deadlines** – International Headquarters emailed competitor packets to all choruses and quartets on December 4, 2009 (or mailed as requested). If you did not receive that packet, please contact Ruth Cameron in Tulsa at 918-622-1444. Here are some basic dates to observe:
  - Quartets:** Competition entry deadline is March 1, 2010 (late entry is March 16, 2010 and will incur an extra fee). Entries after March 17<sup>th</sup> will not be processed.
  - Choruses:** Competition entry deadline is March 2, 2010 (late entry is March 17, 2010 and will incur an extra fee). Entries after March 18<sup>th</sup> will not be processed.
- **Regional Assessments** for all Chorus, Quartet and Chapter-At-Large members must be paid in order to compete. Invoices were mailed on December 1, 2009 with follow-up statements mailed January 1, 2010. If you have any questions, please contact our Financial Coordinator, Alice Deller.
- **Draw for Order of Appearance** will take place March 8, 2010. Contestants will be mailed the order of appearance as soon as it is received.
- **Trophies** – Last year's trophy winners are asked to return their trophies with blue bags at the briefing on Thursday evening. The trophies are Chorus Champions, Division A Champions, Division AA Champions, Most Improved Chorus, Quartet Champions, and Most Improved Quartet.
- **Judging Panel** - We are delighted to welcome the following ladies to Grand Rapids:

**Sound – Ozzi Mask**  
**Music – Linda Masterson**  
**Expression – Patti Burklund, Panel Chair**  
**Showmanship – Becki Hine**

**Panel Secretary – Linda Gummerson**



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## NAME AND ADDRESS INFORMATION

### **Chair of the Regional Convention (CRC) & Events Coordinator (EVC)**

Shelly K. Hughes  
238 Bell Dr  
Cary, IL 60013

847-462-9733 (H)  
847-304-6800 (W)

skhsnoopy@comcast.net

Melodeers Chorus

### **Competition Coordinator (CC)**

Pattee Bender  
4488 Brooklyn SE  
Kentwood, MI 49508

616-218-4867 (C)

redbender@aol.com

Grand Rapids Chorus

### **Official Panel Liaison (OPL)**

Jane Toftey  
1 N 118 Mission Ct  
Winfield, IL 60190

630-665-8387 (H)

jtoftey@sbcglobal.net

Choral-Aires Chorus

### **Chapter Assistant Representative (CAR)**

Linda Rozema  
3611 Butternut #138  
Holland, MI 49424

616-928-0967 (H)

linda.rozema@gmail.com

Grand Rapids Chorus

### **Convention Hotel**

Amway Grand Plaza Hotel  
187 Monroe Ave. NW  
Grand Rapids, MI 49503

616-774-2000

www.amwaygrand.com

### **Competition Venue**

DeVos Place  
303 Monroe Ave.  
Grand Rapids, MI 49503

616-742-6500

www.devosplace.org



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## **IMPORTANT DATES**

March 1, 2010	All Events Order – last day for Early Bird Discount Hotel Reservations due Function Space Request Form due Quartet entry deadline
March 2, 2010	Chorus entry deadline
March 8, 2010	Draw for Order of Appearance
March 16, 2010	Quartet late entry deadline (extra fee applies)
March 17, 2010	Chorus late entry deadline (extra fee applies)
April 1, 2010	Last day for advance registrations and/or changes
April 29, 2010	Combined Briefing
April 30, 2010	Mass Sing Quartet Contest
May 1, 2010	Chorus Contest Regional Party
May 2, 2010	Leaders Breakfast



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## Proposed Schedule of Events

### Thursday, April 29, 2010

7:00 pm – 7:30 pm	Briefing Registration*	Vandenberg
7:30 pm – 8:00 pm	Combined Briefing	Vandenberg
8:30 pm – 10:30 pm	Quartet Reception**	Governor's
8:00 pm – 11:00 pm	Boutique	Gerald R. Ford

### Friday, April 30, 2010

9:00 am – 4:00 pm	Boutique	Gerald R. Ford
9:30 am – 11:00 am	Sound Check	DeVos Ballrooms A&B
12:00 pm – 3:00 pm	Registration (pick up only)	Gerald R. Ford
3:00 pm – 3:30 pm	Mass Sing	Pantlind Lobby
3:30 pm – 10:00 pm	Registration & Ticket Sales	DeVos Ballroom Lobby
5:00 pm – 10:30 pm	Quartet Contest	DeVos Ballrooms A&B

### Saturday, May 1, 2010

9:00 am – 12:00 pm	Boutique	Gerald R. Ford
9:00 am – 10:30 am	Registration (pick up only)	Gerald R. Ford
11:00 am – 5:30 pm	Registration & Ticket Sales	DeVos Ballroom Lobby
12:00 pm – 5:30 pm	Chorus Contest	DeVos Ballrooms A&B
8:00 pm – 10:00 pm	Boutique	Gerald R. Ford
9:00 pm – 12:00 am	Regional Party	Ambassador Ballroom

### Sunday, May 2, 2010

8:00 am	Leaders Breakfast**	Governor's
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\* Chorus & Quartet contestants to turn in competition paperwork

\*\* By Invitation



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## ALL EVENTS ORDER FORM

Please send the completed form with a **TYPED or COMPUTER GENERATED** alphabetic list of names – no handwritten lists, please. The attached form can found in an Excel format, ready for download from the region's website.

Chapter Name: \_\_\_\_\_

Chapter Contact or Individual Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_ # of Region 3 Member All Events\*\* @ \$55.00 \_\_\_\_\_

\_\_\_\_\_ # of Non-Member All Events @ \$65.00 \_\_\_\_\_

**TOTAL** \_\_\_\_\_

\*\* Price is only available to Region 3 member that purchase by **March 1, 2010**.

Note: Male directors of Region 3 Choruses are extended the Member, Early Bird Discount rate.

Mail this form, your typed/computer generated alphabetical list of names and one check for the total amount, made payable to LAKE MICHIGAN REGION 3, to:

Shelly Hughes  
238 Bell Dr  
Cary, IL 60013

**Advanced registrations and/or changes will be accepted until April 1, 2010.  
After April 1, 2010, all will be handled on-site.**





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## FUNCTION SPACE REQUEST FORM

Chorus Name: \_\_\_\_\_

Please list each function your chorus will hold to help us assign the appropriate function space.

### Friday, April 30, 2010

Time of Function	Type of Function (breakfast, dinner, rehearsal, etc.)	# of people	Comments

### Saturday, May 1, 2010

Time of Function	Type of Function (breakfast, dinner, rehearsal, etc.)	# of people	Comments

Please complete the form and return by March 1, 2010, to:

Shelly Hughes  
238 Bell Dr  
Cary, IL 60013

You will be notified of your meeting space location via email from Shelly Hughes.

If no meal function is planned, you will be billed a minimum rental fee of \$150

Rental fee will be invoiced and will be payable upon receipt of said invoice

**Function space will be released if invoice is not paid within 30 days**

If meal functions are requested, you will be sent menu and contract information from the Amway

If riser space is requested, you will be sent contract information from DeVos Place



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## HOTEL RESERVATION FORM

Please complete the information below and the attached form containing the needed information for each room reservation. The attached form can be found in an Excel format, ready for download from the region's website.

Chapter Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please mail/fax one copy each to:

Amway Grand Plaza Hotel  
187 Monroe Ave. NW  
Grand Rapids, MI 49503  
Fax: 616-776-6467

Shelly Hughes  
238 Bell Dr  
Cary, IL 60013  
Fax: 847-304-7888

**Forms are due by March 1, 2010**





