



MIDWEST
HARMONY
Region 3

Regional Convention and Competition
May 12 – 15, 2016

Radisson Hotel and Fox Cities Performing Arts Center
Appleton, Wisconsin

April 6, 2016

To: Competing Chapter Presidents/Team Managers
Competing Chapter Directors
Regional Management Team

From: Convention Steering Committee

RE: Convention Mailing #3 - Chorus

Enclosures

1. Competition Information
2. Traffic Pattern & Information
3. Rehearsal & Meeting Schedules
4. Schedule of Events



Convention & Competition
May 12 – 15, 2016

Convention Mailing #3 - Chorus

Enclosed you will find important meeting times and locations, and the Chorus traffic pattern. Please review this information carefully.

Thursday, May 12, 2016

- 7:00 pm Briefing Check in – Grand Ballroom A & B**
Review forms for changes
Turn in Cue Sheets (Open Division)
Receive busing and awards information
Purse Bags will be distributed (all are required to use Purse Bags)
- 7:30 pm Quartet/Chorus Briefing – Grand Ballroom A & B**
Contest details will be reviewed so everyone understands the rules and has an opportunity to ask questions
Briefing should be completed by 8:30 pm

Friday, May 13, 2016

- 9:00 am Traffic Pattern Walk-Through – Radisson Hotel Lobby**
All quartets, chorus directors, and chorus presidents **ONLY** are invited to walk through the traffic pattern. Please note that we will be walking outside
- 9:30 am Sound Check Chorus – Thrivent Financial Theater, Fox Valley PAC**
All chorus members and directors are invited to participate. We will be singing *Send Your Love* and *How We Sang Today*. Joan Boutilier will be directing. During the chorus sound checks, directors will be able to stand near Joan; however, only Joan will be able to direct. Please encourage your members to participate in the Sound Check Chorus
- 5:00 pm Quartet Contest will begin promptly at 5:00 pm**

Saturday, May 14, 2016

- 12:00 pm Chorus Contest will begin promptly at 12:00 pm**
River City Sound will be performing a swan song set that will include a tribute to all directors. Details regarding the directors' tribute, award presentations and performances will be explained at the Briefing



Convention & Competition
May 12 – 15, 2016
Convention Mailing #3

Saturday Rehearsals – All contestants have been given a 1 hour rehearsal. Please see the attached schedule for times and locations. Your cooperation in entering and exiting the rooms at the specified times is appreciated. Please note, you may only sing in the rehearsal rooms – no singing is allowed in meeting rooms. If you wish to purchase additional rehearsal time, please contact Shelly Hughes at skhsnoopy@comcast.net.

Meeting Space – For those that requested private meeting space, please see the attached schedule for times and locations.

Rehearsal and meeting rooms are assigned by the region. Please adhere to the published times. Requests to change time and/or location for the rehearsals and meeting space must be approved in advance – contact Shelly Hughes.

Open Division Contestants – The stage will have three emcee microphones at stage right, center stage & stage left. Please be sure to indicate your emcee work on your cue sheet so the tech crew will know when to have the microphone on for you. As a reminder, our region only offers white lights on stage.

Schedule of Events – There have been some updates to the convention schedule since the last mailing. Please review the enclosed Schedule of Events.

We hope none of you will have to withdraw from the contest. If your chorus does have to withdraw prior to convention weekend, please contact Music Services at the Sweet Adelines office in Tulsa. If your chorus needs to withdraw after arriving in Appleton, please notify Debbi Ward immediately. She can be reached via cell phone at 219-688-7812. If she is unavailable, you may contact Shelly Hughes via cell phone at 312-209-4533.

Tickets – Tickets (Badges) are needed to enter the theater. If you leave the PAC, you will be required to show your badge to re-enter the PAC. As a reminder, tickets will not be sold within the PAC. Refer to the Schedule of Events for ticket sales and badge pick up times and locations.

2016 Chorus Contest - Region #3

Contestant Number	Chorus Name	Check In	Load Bus	Warm Up	Back Stage	ON STAGE
Welcome	Emcee					12:00
1	Choral-Aires	11:15	11:20	11:50	12:05	12:10
2	Melodeers	11:28	11:33	12:03	12:18	12:23
	Riser Change	Riser Change			Riser Change	
3	Toast of Champaign	11:55	12:00	12:25	12:40	12:45
4	Spirit of the Lakes	12:06	12:11	12:36	12:51	12:56
5	Danville	12:17	12:22	12:47	1:02	1:07
6	Racine - Open Division	12:28	12:33	12:58	1:13	1:18
7	Vermillion Valley Show	12:42	12:47	1:12	1:27	1:32
8	Yahara River	12:53	12:58	1:23	1:38	1:43
	Intermission	Intermission			Intermission	
9	Great Lake Sound	1:40	1:45	2:10	2:25	2:30
10	Heart of Illinois	1:51	1:56	2:21	2:36	2:41
11	River Bend	2:02	2:07	2:32	2:47	2:52
12	Riverport	2:13	2:18	2:43	2:58	3:03
	Riser Change	Riser Change			Riser Change	
13	Midwest Crossroad - Open Division	2:25	2:30	2:55	3:20	3:25
14	River City Sound - Eval Only	2:45	2:50	3:15	3:34	3:39
SS	River City Sound	N/A	N/A	N/A	N/A	3:55

2016 Chorus Contest Traffic Pattern – Region #3

Similar to International competitions, we will be utilizing Convention Assistants to move contestants through the pattern.

Note: To be fair to all competitors, singing is only allowed in the rehearsal and warm-up rooms. Your cooperation is appreciated.

Check In & Busing

The official pattern will begin in the Radisson lobby. Convention assistants will greet and guide you through each step of the process. A diagram of the hotel layout is attached.

Please do not arrive more than 10 minutes early as there is very limited space in the lobby.

At briefing you will be given the number of buses being used to transport your chorus. Before arriving to the lobby, please determine which members will be traveling on which bus.

At the appropriate time, the convention assistants will escort you from the lobby to your buses. You will be going outside to load the buses. When boarding the buses, please ask your members to move all the way to the back, filling the bus from the back to the front. By loading this way, your members will load more quickly and reduce the amount of time spent outside. As a reminder, the buses we will be using do not have luggage compartments. No riser chairs or really large objects may be transported.

Choruses will arrive at the PAC and enter through the valet entrance doors. A PAC diagram is attached. Chorus members will hold backstage until all members have arrived. Chorus members are asked to not talk while backstage as the noise may carry to the stage.

Water will be available before entering the warm-up room.

Warm-Up Room & Stage

The warm-up room is the Kimberly Clark Theater. Each chorus will be given 10 minutes. Timing will begin once the last member enters the room*. The room has a flat floor – no risers. Convention staff will give the director a 2 minute notice before asking the chorus to move out of the warm-up room. It is suggested that you wrap up your singing at the 2 minute notice as you MUST be ready to move when the convention assistant returns.

* No extra time given for late arrivals or those stopping to use the facilities.

From warm-up, you will be led to the backstage doors. Once you leave the warm-up room, all members are asked to keep the noise to a bare minimum as all noise will carry to the stage. Purse bags will be collected as you exit the warm-up room. Space is tight between the warm-up room and the backstage doors. Larger choruses will need to be wound through the hallway. This will be shown during the pattern walk through on Friday morning.

Stage doors will be opened by convention staff. Choruses will enter stage left. Those on a scooter or in a wheel chair should enter first. Convention staff will direct them on where to park.

When ready, the convention staff will give the signal for your chorus to enter the stage. Once your chorus is on the stage and ready, please signal the convention staff member on stage left. If the judges are not ready, the convention staff will give a thumbs down signal. If both the chorus and the judges are ready, the convention staff will give a thumbs up signal and send out the emcee for your introduction.

Photos and Stage Exit

At the conclusion of your performance, please accept your applause and then move into your photo pose. When the photos are complete, the stage lights will be lowered and your chorus may exit. Choruses will all exit stage right.

Choruses will be exit to a holding area. Choruses must remain in this area until the next chorus has entered the stage. Again, you must keep the volume to a minimum as the noise will carry.

Your purse bags will be returned to you in the holding area. Please distribute your purse bag items in the holding area and return all purse bags to the convention assistants. Once the next contestant has entered backstage, convention assistants will escort your chorus to the lobby.

Items of Note

Other than getting on and off the bus, there are no stairs in the pattern.

If someone has a scooter or wheel chair in the pattern, please note that the Convention Committee, Convention Assistants nor the RMT can assist in moving either a scooter or a wheel chair.

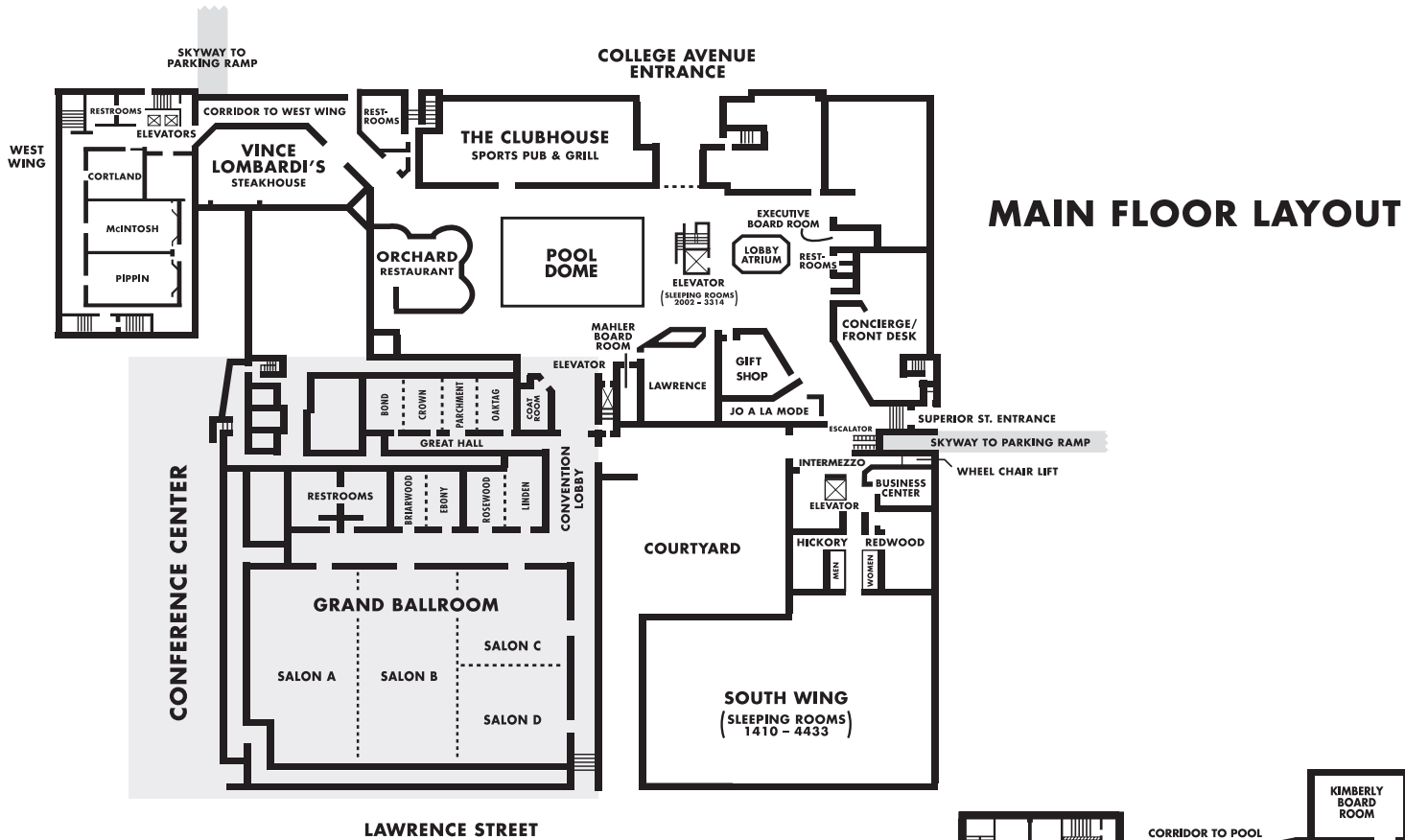
Chairs will be available outside of warm-up and the backstage doors for those that must sit.

It is suggested that all personal items be placed in the provided purse bags prior to entering warm-up. Purse bags will be collected after you exit the warm-up – we just don't think you will want to waste your warm-up time dealing with the bags.

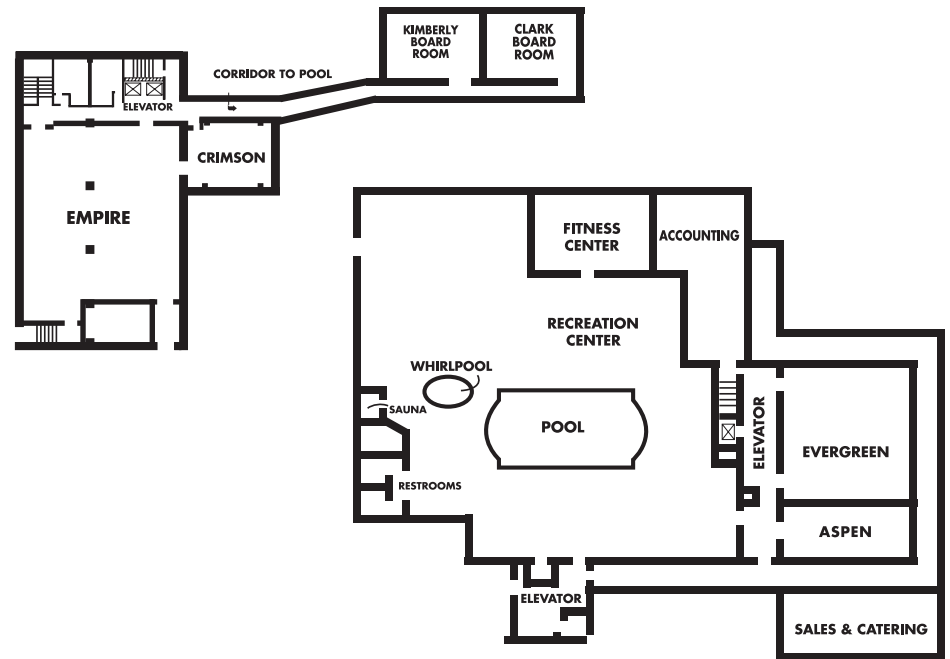
The chorus microphones will be hung from the ceiling, so only Open Division contestants will have any microphones on the stage.

Changing space will be made available for dual chorus members. The dual members should carry their second costume with them when they compete with the first chorus.

Score sheets will be available for pick up at the PAC for 15 minutes following the end of the contest. Please proceed to the front of the auditorium, stage left side. Only the director or the team leader is allowed to pick up the score sheet packet.



LOWER LEVEL



RADISSON PAPER VALLEY HOTEL

MAIN LEVEL FLOOR PLAN

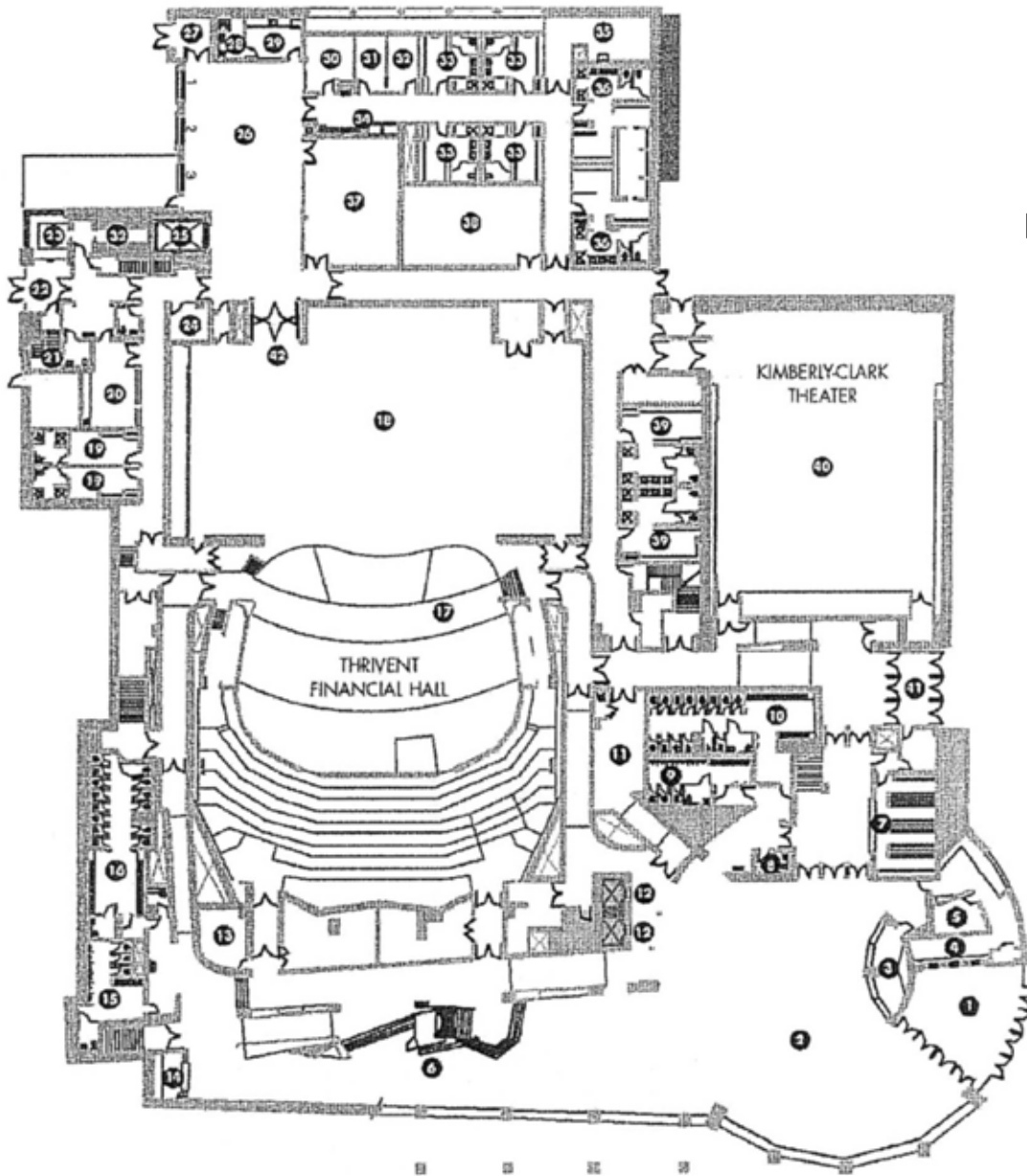


DIAGRAM B

SITE MAP KEY

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|----------------------------------|---|---|--|
| 1. Front Entrance | 11. Catering Kitchen | 22. Stage Door | 33. Four Person Dressing Room |
| 2. Main Lobby | 12. Passenger Elevators | 23. Security Desk | 34. Vending Machine |
| 3. Bar | 13. House Manger's Office | 24. Technical Stage Manager's Office | 35. Laundry Room |
| 4. Ticket Service Area | 14. Bar | 25. Service/Accessibility Elevator | 36. Chorus Dressing Room with restroom and showers |
| 5. Ticket Office | 15. Men's West Public Restroom | 26. Loading Dock Area | 37. Catering, Hair, Props or Storage |
| 6. Information Desk | 16. Women's West Public Restroom | 27. Trash Room | 38. Storage (unavailable) |
| 7. East Coatroom | 17. Audience Chamber Orchestra Level | 28. Crew Restroom | 39. Studio Theater Dressing Room |
| 8. Public Restroom | 18. Stage | 29. Stagehand Crew Room | 40. Studio Theater Main Level |
| 9. Men's East Public Restroom | 19. Stars' Dressing Rooms | 30. Director's Office | 41. Division Street/Valet Entrance |
| 10. Women's East Public Restroom | 20. Green Room | 31. Scheduling Coordinator's Office | 42. Load In Doors
12'7" wide x 11'10" high |
| | 21. Exit Stair Down from Administration | 32. Visiting Production/Company Offices | |

Chorus Rehearsal Schedule

Friday - May 13, 2016

Empire

Choral-Aires

1 hour after quartet contest

Grand A & B

Melodeers

1 hour after quartet contest

Lawrence

River City Sound

1 hour after quartet contest

Saturday - May 14, 2016

Bond & Crown

9:00 am - 10:00 am	Toast of Champaign
10:00 am - 11:00 am	Danville
11:00 am - 12:00 pm	Riverport
1:00 pm - 1:30 pm	Heart of Illinois

Lawrence

8:00 am - 9:00 am	River City Sound
9:00 am - 10:30 am	Great Lake Sound
12:45 pm - 1:30 pm	Great Lake Sound

Empire

8:00 am - 11:00 am	Choral-Aires
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Linen & Rosewood

9:00 am - 10:00 am	Racine
10:00 am - 11:00 am	Yahara River

Evergreen

9:00 am - 10:00 am	Heart of Illinois
10:00 am - 11:00 am	River Bend

Pippin

8:00 am - 9:00 am	Midwest Crossroad
9:00 am - 10:00 am	Spirit of the Lakes

Grand A & B

7:30 am - 9:30 am	Melodeers
9:30 am - 10:30 am	Vermillion Valley
10:45 am - 11:15 am	Melodeers

Chorus Meeting Room Schedule

(Singing is not allowed in these rooms)

Friday - May 13, 2016

<u>Briarwood & Ebony</u>
Riverport
2 hours after quartet contest

Saturday - May 14, 2016

Briarwood & Ebony

8:00 am - 9:30 am	Riverport Breakfast
6:00 pm - 12:00 pm	Riverport Dinner

Oaktag

7:30 am - 9:00 am	Heart of Illinois Breakfast
10:00 am - 1:00 pm	Heart of Illinois Meeting

Empire

6:00 am - 8:00 am	Choral-Aires Checks
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Parchment

9:30 am - 10:00 am	Melodeers Box Lunch
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Linen & Rosewood

6:00 pm - 12:00 pm	Choral-Aires Dinner
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Redwood

7:00 am - 8:30 am	Great Lake Sound Checks
10:30 am - 12:30 pm	River City Sound Checks

McIntosh

5:30 am - 7:30 am	Melodeers Checks
5:30 pm - 6:30 pm	Melodeers Meeting



Schedule of Events

Thursday, May 12, 2016

6:00 pm – 10:00 pm	The HUB	Grand Ballroom C & D
7:00 pm – 7:30 pm	Briefing Registration*	Grand Ballroom A & B
7:30 pm – 8:00 pm	Combined Briefing	Grand Ballroom A & B
8:30 pm – 10:30 pm	Quartet Reception**	The Great Hall

Friday, May 13, 2016

9:00 am – 5:00 pm	The HUB	Grand Ballroom C & D
9:30 am – 11:00 am	Sound Check	Thrivent Hall, PAC
11:00 am – 3:30 pm	Registration (pick up only)	Grand Ballroom C & D
12:00 pm – 2:00 pm	All Events Ticket Sales	Grand Ballroom C & D
1:00 pm – 3:00 pm	Education Class <i>with Amy Brinkman & Bonnie Fedyski</i>	Grand Ballroom A & B
3:00 pm – 3:30 pm	Mass Sing <i>with Jackie Compton</i>	Grand Ballroom A & B
4:00 pm – 10:00 pm	Registration & Ticket Sales	Radisson Lobby
5:00 pm – 11:00 pm	Quartet Contest	Thrivent Hall, PAC

Saturday, May 14, 2016

7:00 am – 8:00 am	Get Movin' to the Music <i>Low impact aerobics with Ruth Meyers</i>	Evergreen
9:00 am – 10:30 am	Registration (pick up only)	Grand Ballroom C & D
9:00 am – 11:00 am	The HUB	Grand Ballroom C & D
11:00 am – 5:30 pm	Registration & Ticket Sales	Radisson Lobby
12:00 pm – 5:00 pm	Chorus Contest	Thrivent Hall, PAC
6:30 pm	Region Dinner	Grand Ballroom A-D
8:30 pm	Region Party <i>Hosted by the Regional Management Team</i>	Grand Ballroom A-D

Listed locations are in Radisson unless PAC (Performing Arts Center) is noted.

* Chorus & Quartet contestants to turn in competition paperwork

** By Invitation only