

MIDWEST HARMONY *Region 3*

The logo features the words "MIDWEST" and "HARMONY" in a large, bold, sans-serif font. "MIDWEST" is on the top line and "HARMONY" is on the bottom line. The word "HARMONY" is partially overlaid by a musical staff. The staff has a treble clef on the right and a bass clef on the left. There are several musical notes on the staff, including a treble clef, a bass clef, and various note heads and stems. The word "Region 3" is written in a cursive, italicized font below "HARMONY".

Regional Convention and Competition
May 12 – 15, 2016

Radisson Hotel and Fox Cities Performing Arts Center
Appleton, Wisconsin

March 14, 2016

To: Competing Chapter Presidents/Team Managers
Competing Chapter Directors
Regional Management Team

From: Convention Steering Committee

RE: Convention Mailing #2 – Chorus, International Division

Enclosures

1. Convention Information
2. Forms



Convention & Competition
May 12 – 15, 2016

Convention Mailing #2 - Chorus

- **Schedule of Events** – There have been some updates to the convention schedule since the first mailing. Please review the enclosed Schedule of Events.
- **Watch Your Membership Roster** – All members competing on the regional stage must be listed on each chorus' membership roster on April 30th. You must be sure that all new members and all renewals are processed through Tulsa no later than April 29th. If a chorus competes with a member not appearing on their membership report, the chorus will automatically be disqualified. Chapter leaders may access their membership reports through International's website. If you have questions about this, please ask. Waiting until the briefing will be too late.
- **Registration** – For those attending the briefing, you will be able to pick-up your All Events Badge from 7:00 pm to 7:30 pm on Thursday. Registration for remaining members will be at The HUB (Grand Ballroom) beginning Friday. Programs will be distributed with the All Events Badge.
- **Badges** – Members will need to provide their own lanyard or badge holder. Registration will only be handing out the paper portion. Lanyards and badge holders will be available for sale at the Region 3 sales booth within The HUB.
- **Competition Details** – Our next mailing will have all the detail information surrounding the competition. The next mailing will be sent after the final entry deadline which is March 29, 2016. Here are a few points to assist you in your planning.
 - The pattern will begin in the lobby of the Radisson hotel
 - Contestants will be bused to the competition stage
 - Choruses will receive a 10 minute warm-up
 - Purse bags will be collected as you enter the backstage area and returned as you exit
 - Choruses will enter Stage Left and exit Stage Right
 - Emcee lectern is Stage Left
 - During sound check, directors may stand up by those conducting the sound check chorus; however, you will not be allowed to direct the sound check chorus
- **Pattern Walk Through** – Please plan to join us for a contestant-only walk through at 9:00 am Friday. Presidents & Directors only please. You will be able to walk the pattern and ask questions. Meet in the Radisson hotel lobby. The walk through will end at the contest stage in time for sound check. Please note that we will be walking outside from the hotel to the PAC – no busing.
- **Busing** – Contestants will be bused from the hotel to the back stage area of the Performing Arts Center (PAC). Only competing members, directors, convention assistants and those helpers named in forms are allowed in the buses. Please note that busing is not provided for audience members and no return transportation will be provided for anyone.



Convention & Competition
May 12 – 15, 2016

- **Emcee** – This year's emcee is Lynda Kever for both contests. Lynda is the beautiful lead voice of the 2008 International Champion Quartet, Four Bettys. She is also a Certified Music Judge and valued coach to many choruses and quartets. Lynda will be leaving Region 3 this summer. She is moving to Pennsylvania to be closer to her grandchildren.
- **Regional Chorus Awards** – Midwest Harmony Region 3 is proud to present our very own regional awards. These awards will be presented at the regional party on Saturday evening. Here are the awards and the criteria upon which they will be awarded:
 - **Membership Chorus of the Year** – Presented to the chorus with the largest growth in membership. The chorus receives a trophy and a monetary gift.
 - **Renée Porzel Showmanship Trophy** – This award was established in honor of Renée Porzel, International President 2012-2014. The stylish trophy is presented to the chorus scoring highest in the Showmanship category that is not the Division A Champion Chorus, the Division AA Champion Chorus or the Regional Champion Chorus. Only choruses in the International Division are eligible.
- **The HUB** – Located in the Grand Ballroom. Stop by and shop 'til you drop. River City Sound and Midwest Crossroad Choruses are creating raffle items – all kinds and something for everyone. Be sure to get your tickets and help these choruses raise money for competition in Las Vegas. See the schedule of events for times.
- **Singing Together At Regional: Improving your Voice and Regional Song Knowledge.** Are you ready for some fun? Join dynamic duo Amy Brinkman and Bonnie Fedyski, Co-Directors of Choral-Aires and Queens of Harmony, as they share insight on how to improve your voice & your repertoire. Meet in the Grand Ballroom at 1:00 pm on Friday.
- **Mass Sing** – Region 3 is holding our ninth annual Mass Sing. Please join us on Friday at 3:00 pm in the Grand Ballroom. Start your convention with a song!
- **Regional Party** – The Regional Management Team is throwing a party with a show on Saturday night. More details will be coming soon. Mark your calendars – you won't want to miss this event.



Schedule of Events

Thursday, May 12, 2016

6:00 pm – 10:00 pm	The HUB	Grand Ballroom A & B
7:00 pm – 7:30 pm	Briefing Registration*	Grand Ballroom C & D
7:30 pm – 8:00 pm	Combined Briefing	Grand Ballroom C & D
8:30 pm – 10:30 pm	Quartet Reception**	The Great Hall

Friday, May 13, 2016

9:00 am – 5:00 pm	The HUB	Grand Ballroom A & B
9:30 am – 11:00 am	Sound Check	Thrivent Hall, PAC
11:00 am – 3:30 pm	Registration (pick up only)	Grand Ballroom A & B
12:00 pm – 2:00 pm	All Events Ticket Sales	Grand Ballroom A & B
1:00 pm – 3:00 pm	Education Class <i>with Amy Brinkman & Bonnie Fedyski</i>	Grand Ballroom C & D
3:00 pm – 3:30 pm	Mass Sing <i>with Jackie Compton</i>	Grand Ballroom C & D
4:00 pm – 10:00 pm	Registration & Ticket Sales	Radisson Lobby
5:00 pm – 11:00 pm	Quartet Contest	Thrivent Hall, PAC

Saturday, May 14, 2016

7:00 am – 8:00 am	Get Movin' to the Music <i>Low impact aerobics with Ruth Meyers</i>	Evergreen
9:00 am – 10:30 am	Registration (pick up only)	Grand Ballroom A & B
9:00 am – 11:00 am	The HUB	Grand Ballroom A & B
11:00 am – 5:30 pm	Registration & Ticket Sales	Radisson Lobby
12:00 pm – 5:00 pm	Chorus Contest	Thrivent Hall, PAC
6:30 pm	Region Dinner	Grand Ballroom A-D
8:30 pm	Region Party <i>Hosted by the Regional Management Team</i>	Grand Ballroom A-D

Listed locations are in Radisson unless PAC (Performing Arts Center) is noted.

* Chorus & Quartet contestants to turn in competition paperwork

** By Invitation only



Convention & Competition
May 12 – 15, 2016

FORMS

There are many forms to complete for competition. Please thoroughly read through this section. **MOST** of the forms need to be mailed ahead. Copies of all forms are included within this mailing and will be posted on the website.

- **Special Circumstances Form** – We will be using school buses to transport chorus contestants from the hotel to the competition venue. These buses involve a few stairs. For those competing members unable to traverse the bus stairs, a wheel chair/scooter bus will be made available. This form must be received by April 11th.
- **Fair Assessment Fee Form** – For those competing members choosing not to stay at the convention hotel, a fair assessment fee must be paid. A competing member is defined as any member appearing on the contest stage. Please complete the attached form. Completed forms with payment must be received by April 11th.
- **List of Competing Member Verification Form** – This form from International must be mailed ahead – *please disregard the instruction to bring the form to briefing*. Please list any member that may appear on the contest stage. If a member's appearance on the stage is questionable, put them on the list. You may delete a name; however, you are not able to add anyone. At the briefing, we will confirm the list with you. This form must be received by April 25th.
- **Performance Form** – This form provides us with your competition information – song titles, song arrangers and photo pose. Digital video of your chorus' competition is available for purchase. Audio files will be emailed. Completed forms with payment must be received by April 25th.
- **Riser Chair Form** – We must know ahead of time if your chorus plans to use a riser chair on the contest stage. NO riser chair can be transported on the contestant buses. Please review the form for all details pertaining drop off and pick-up times. This form must be received by April 25th.
- **Photography Form** – Photographs of your chorus are available for purchase. Completed forms with payment must be received by April 25th.
- **Cue Sheets (Open Division Only)** – This form from International provides us with the technical information for your package. Region 3 will offer 3 emcee microphones – one center stage, one stage left and one stage right. We will NOT be offering a choice of lighting colors. This form is due at briefing.

Chorus Forms Checklist

Due April 11, 2016

- Special Circumstances Form**

- Fair Assessment Fee Form and payment**

Due April 25, 2016

- List of Competing Members Verification Form (TWO COPIES)**

- Chorus Performance Form (TWO COPIES) and payment**

- Riser Chair Form**

- Chorus Photography Form (TWO COPIES) and payment**

All forms may be found on Region 3's website, www.region3sweetadelines.org

Items should be mailed/emailed to:

Shelly Hughes
238 Bell Dr
Cary, IL 60013
skhsnoopy@comcast.net

Special Circumstances – Chorus



Convention & Competition
May 12 – 15, 2016

Chorus: _____

Chorus Contact: _____

Email: _____ Phone #: _____

IMPORTANT NOTICE: Scooters and wheel chairs must be provided by the individual. If a member of your chorus needs a scooter or wheel chair in the traffic pattern, it must be taken on to the contest stage or parked in the designated area. For safety and liability reasons, no member of the convention committee, convention assistants nor Regional Management Team can move scooters or wheel chairs. If you have any questions, please contact Shelly Hughes.

Please list any competing member that will be utilizing a scooter or wheel chair in the pattern.

Name	Circle One
	Wheel Chair or Scooter
	Wheel Chair or Scooter
	Wheel Chair or Scooter
	Wheel Chair or Scooter

If your chorus will have a helper (someone not competing with your chorus) assisting a competing member, please list the helpers below

Helper Name	

We have no special circumstances

Your completed form is due by April 11th to Shelly Hughes, 238 Bell Dr, Cary, IL 60013 or email to skhsnoopy@comcast.net



Convention & Competition
May 12 - 15, 2016

FAIR ASSESSMENT FEE FORM

Chorus Name: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

The Fair Assessment Fee is charged when a competing member* of a quartet or chorus chooses to NOT stay at the convention hotel. The current fee is \$50 per member.

Please list each of these members below.

Member Name: _____

Member Name: _____

Member Name: _____

Member Name: _____

Member Name: _____

Member Name: _____

Member Name: _____

No member owes a fair assessment fee

Please make checks payable to Midwest Harmony Region 3

Please mail to:
Shelly Hughes
238 Bell Dr
Cary, IL 60013
skhsnoopy@comcast.net

Form and payment must be received by April 11, 2016

*Competing member is defined as any member appearing on the contest stage
- includes swan songs and special performances

List of Competing Members

INSTRUCTIONS:

Fill out the list below in ALPHABETICAL ORDER with members' information and signatures, or attach a list in ALPHABETICAL ORDER with the name, Sweet Adelines International I.D. number and signature of each performer including director(s) who will be appearing on stage. Should a performer not be able to compete after this form is completed, draw a heavy line through the entire line, and correct the TOTAL number listed below. Two copies of this form and the list of competing members (only if it is a separate document) is to be submitted to the COMPETITION COORDINATOR during the chorus directors' briefing at the regional competition. **Please DO NOT mail to international headquarters.**

Date of Competition: _____ Region: _____ Contestant Number: _____

Chapter Name: _____

Director(s): _____

As officers of said chorus we certify that all participants in the Regional Chorus Competition in Region # _____ are in good standing in the chapter and the chapter is current in the payment of Per Capita Fees (processed at international headquarters).

NOTE: Regional competitions are considered to be the culmination of the region's fiscal year. When competitions are held after April 30 (the end of the fiscal year), "good standing" shall be interpreted as pertaining to the payment of Per Capita Fees for the fiscal year represented by the competitions, i.e., the year that just ended.

Should a complaint regarding ineligibility of any participant be registered with international headquarters within 30 days following the competition, and should that complaint be verified, we understand that our chorus will be disqualified and any rank earned will revert to the next highest scoring chorus.

Signed by:

Chapter President _____

Chapter Director _____

The number listed below is used in determining eligibility for the Division A Small Chorus Awards (15 - 30) and the Division AA Mid-size chorus awards (31-60). Eligibility is determined by the number of singing members on stage.

TOTAL number of singing members on stage (director **not** included in count): _____

By signing below, I agree to all competition rules as stated on the registration form and signed by the president and director.

	ID Number	Member Name	Member Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			

By signing below, I agree to all competition rules as stated on the registration form and signed by the president and director.

CHORUS NAME:		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		

By signing below, I agree to all competition rules as stated on the registration form and signed by the president and director.

CHORUS NAME:		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		
101		
102		
103		
104		
105		
106		
107		
108		
109		
110		
111		
112		

By signing below, I agree to all competition rules as stated on the registration form and signed by the president and director.

CHORUS NAME:		
113		
114		
115		
116		
117		
118		
119		
120		
121		
122		
123		
124		
125		
126		
127		
128		
129		
130		
131		
132		
133		
134		
135		
136		
137		
138		
139		
140		
141		
142		
143		
144		
145		
146		
147		
148		
149		
150		
151		
152		
153		
154		
155		
156		
157		
158		
159		
160		
161		

By signing below, I agree to all competition rules as stated on the registration form and signed by the president and director.

CHORUS NAME:		
162		
163		
164		
165		
166		
167		
168		
169		
170		
171		
172		
173		
174		
175		

Chorus Performance Form

International Division

Chorus Name _____ Contestant # _____

Chorus Contact _____ Email _____

Choruses will enter stage left and exit stage right. The chorus emcee lectern will be stage left.

First Song (official title): _____

Arranger: _____

Second Song (official title): _____

Arranger: _____

2nd Song Final Pose _____

Chorus Photographs

We will be taking chorus photographs on the contest stage. After accepting applause for your last song, move into your photo pose. The lights will NOT be brought down. Once everyone is in place, the director will need to cue the convention staff member on stage left. The photographer will take four (4) pictures from the balcony. When the photographer is finished, the stage lights will be brought down and you will exit stage right.

Photo Pose _____

Recordings Order

Our recordings are produced in a digital format. Video will be available for purchase for \$35 and will be delivered on site. Audio files will be emailed within 2 weeks following our convention weekend to the email address provided above. Only those purchasing the video recordings will receive recordings on site.

Please make your check payable to Midwest Harmony Region 3, Inc. Mail to: Shelly Hughes, 238 Bell Dr., Cary, IL 60013

**Two copies of this form with payment
due by April 25, 2016**

Riser Chairs



Convention & Competition
May 12 – 15, 2016

Chorus: _____

Chorus Contact: _____

Email: _____ Phone #: _____

Number of risers chairs: _____

Choruses are allowed to have riser chairs on the contest stage. Chairs are to be provided by the individual or the chorus. It is the chorus' responsibility to transport the chair as well as place and remove the chair surrounding your performance.

IMPORTANT NOTICES:

- Riser chairs must be labeled with the chorus name, contact name and a cell phone number
- Riser chairs may NOT be transported on the contestant buses
- Riser chairs may be delivered backstage of the PAC at the listed times below ONLY
- Riser chairs must be removed within 30 minutes of the close of the chorus competition
- Any riser chair left for more than 30 minutes will be considered property of the region and the PAC and will be disposed of accordingly

Delivery times: Friday
Sound Check (9:30 am to 11:00 am)
30 minutes prior to Quartet Contest (currently 4:30 pm to 5:00 pm)*

Saturday
30 minutes prior to Chorus Contest (currently 11:30 am to 12:00 pm)*

**These times are based on the current competition start times and may change based upon the number of contestants.*

You may have a helper (someone not competing with your chorus) assisting with placing and removing your riser chair. The helper is allowed to ride the bus with your chorus. Please list the helpers below

Helper Name

We have no riser chairs or helpers

Your completed form is due by April 25th to Shelly Hughes, 238 Bell Dr, Cary, IL 60013 or email to skhsnoopy@comcast.net

Chorus Photo Order Form

Chorus Name: _____

Contact Name: _____

Address: _____

City, State & Zip: _____

Daytime Phone Number: _____

Email Address: _____

Costume Description: _____

_____ 8" x 16" picture, color @ \$20.00 each _____

_____ 11" x 14" picture, color @ \$18.00 each _____

_____ 8" x 10" picture, color @ \$15.00 each _____

_____ 8" x 14" picture, color @ \$16.00 each _____

_____ 5" x 7" picture, color @ \$12.00 each _____

_____ 4" x 5" picture, color @ \$ 8.00 each _____

_____ 2" x 3" picture, color @ \$ 4.00 each _____

_____ Electronic file photograph @ \$25.00 each _____
(for publicity use only – will be emailed)

Postage \$10.00 - 40 or less members _____
\$15.00 - more than 40 members _____

PHOTO TOTAL _____

Please make your check payable to Jon Petersen Photography, Inc.

Mail to: Shelly Hughes, 238 Bell Dr., Cary, IL 60013

**Two copies of this form with payment
due by April 25, 2016**

Chorus Briefing Checklist

**Combined Chorus & Quartet Briefing
Grand Ballroom, Radisson Paper Valley Hotel
Thursday, May 12, 2016**

Briefing begins at 7:30 pm

Doors open at 7:00 pm to process the following:

- Review previously mailed forms for any changes
- Provide room numbers of your director and president/team leader
- Receive chorus bus count
- Receive purse bags